



BOARD OF ADMINISTRATION
CITY HALL
COUNCIL CHAMBERS
200 EAST SANTA CLARA STREET
SAN JOSE, CA 95113

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SECRETARY

RUSSELL U. CROSBY

THURSDAY

JUNE 10, 2010

8:30 A.M.

ACTION MINUTES

ORDERS OF THE DAY

CLOSED SESSION

Conference with Legal Counsel - Anticipated Litigation

Initiation of litigation pursuant to subsection (c) of Section 54956.9 of the Government Code
Number of matters to be discussed: 8 - **No results to report out of closed session.**

RETIREMENTS

1. Disability Retirements

- a. **Matthew Harvey**, Animal Control Officer, General Services. Request for Service-Connected Disability effective April 10, 2008; 1.75 years of service. (Continued from May) - **Approved**
- b. **Shirleen Lilly**, Staff Technician, Environmental Services. Request for Service-Connected Disability effective March 28, 2006; 12.13 years of service. - **Denied**

2. Change of Status

- a. **Judith Harsany**, retired Senior Office Specialist, Police Department. Request for change in status to Service-Connected Disability Retirement effective April 3, 2010; 15.01 years of service. - **Denied**

CONSENT CALENDAR (Items 3 through 10) - Approved

3. Request for Approval of Service Retirements

- a. **Robert Lee Asher Jr.**, Mechanical Parts Assistant, General Services, effective June 12, 2010; 19.89 years of service.

- b. **Cleopatra A. Asuncion-Heppes**, Senior Analyst, Police Department, effective June 26, 2010; 29.35 years of service.
- c. **Joseph Brady**, Senior Custodian, Convention, Arts and Entertainment, effective June 27, 2010; 19.78 years of service.
- d. **Alice J. Clark**, Development Officer, Housing Department, effective June 26, 2010; 16.87 years of service.
- e. **Nick Corral**, Senior Maintenance Worker, Department of Transportation, effective June 26, 2010; 32.94 years of service.
- f. **Ellen Croutch**, Associate Engineer, Public Works, effective June 26, 2010; 18.78 years of service.
- g. **Joseph P. DiCiuccio**, Senior Deputy City Attorney, City Attorney's Office, effective June 12, 2010; 19.50 years of service.
- h. **Martha Esquivel**, Office Specialist II, Parks Recreation and Neighborhood Services, effective July 24, 2010; 10.92 years of service.
- i. **Pastor S. Esteves, Jr.**, Heavy Diesel Equipment Operator Mechanic, Environmental Services Department, effective June 26, 2010; 25.10 years of service.
- j. **Carole Ann Ferris-Greer**, Recreation Specialist, Parks Recreation and Neighborhood Services, effective June 26, 2010; 28.81 years of service.
- k. **Brian Fowler**, Librarian II, Library, effective June 30, 2010; 28.43 years of service.
- l. **Luis C. Galindo Sr.**, Maintenance Worker II, Department of Transportation, effective July 24, 2010; 30.05 years of service.
- m. **Steven P. Garcia**, Senior Maintenance Worker, Department of Transportation, effective June 26, 2010; 27.19 years of service.
- n. **Yolanda Garcia**, Maintenance Worker II, Parks Recreation and Neighborhood Services, effective June 26, 2010; 20.83 years of service.
- o. **Ann E. Garside**, Plant Shift Supervisor, Environmental Services Department, effective June 26, 2010; 17.89 years of service.
- p. **Barbara Kay Gilbert**, Part-Time Librarian II, Library, effective June 26, 2010; 15.62 years of service.
- q. **Irene Guerra**, Senior Office Specialist, General Services, effective June 26, 2010; 21.75 years of service.
- r. **Alexander Guiang**, Principal Accountant, Redevelopment Agency, effective June 26, 2010; 20.61 years of service.
- s. **Scott L. Haddock**, Air Conditioning Mechanic, Convention, Arts and Entertainment, effective August 7, 2010; 29.25 years of service.
- t. **Irwin Horowitz**, Electrician, Department of Transportation, effective June 26, 2010; 29.43 years of service.
- u. **Steven J. Iaconis**, Senior Recreation Leader, Parks Recreation and Neighborhood Services, effective June 26, 2010; 15.04 years of service.
- v. **Brenda A. Katai**, Gerontology Specialist, Parks Recreation and Neighborhood Services, effective June 26, 2010; 26.24 years of service.
- w. **Anne Katashima**, Administrative Assistant, Police Department, effective June 26, 2010; 29.37 years of service.
- x. **Charles David Kelley**, Facility Attendant, Convention, Arts and Entertainment, effective June 27, 2010; 20.59 years of service.
- y. **Evet S. Loewen**, Chief Deputy City Attorney, City Attorney's Office, effective June 26, 2010; 29.57 years of service.
- z. **Felix H. Lujan Jr.**, Electrician, General Services, effective July 31, 2010; 30.03 years of service.
- aa. **Angela C. McCarren**, Senior Librarian, Library, effective June 26, 2010; 25.03 years of service.
- bb. **Linda P. Meiss**, Librarian II, Library, effective June 26, 2010; 34.62 years of service.

- cc. **Frank D. Mello**, Principal Construction Inspector, Public Works, effective June 26, 2010; 30.02 years of service.
- dd. **Ruth Mills**, Police Property Specialist I, Police Department, effective July 10, 2010; 30.40 years of service.
- ee. **Rita Diane Moreno**, Office Specialist II, Airport, effective June 26, 2010; 28.87 years of service.
- **Application withdrawn.**
- ff. **John Kenneth Mower**, Legal Services Manager, City Attorney's Office, effective June 12, 2010; 24.42 years of service.
- gg. **Arlene Naomi Nakagawara**, Associate Landscape Architect, Public Works, effective June 26, 2010; 24.21 years of service.
- hh. **Lorrain L. Oback**, Marketing and Public Outreach Representative II, Library, effective June 26, 2010; 31.61 years of service.
- ii. **Creston T. Olson**, Maintenance Worker II, Department of Transportation, effective May 29, 2010; 25.59 years of service.
- jj. **Anne Ortiz**, Assistant to City Manager, City Manager's Office, effective June 26, 2010; 29.86 years of service.
- kk. **Linda Patten-Morris**, Parking and Traffic Compliance Officer, Department of Transportation, effective June 26, 2010; 24.19 years of service.
- ll. **Antonio G. Perez**, Warehouse Worker II, Environmental Services Department, effective July 3, 2010; 19.70 years of service.
- mm. **Rick T. Pohle**, Building Rehabilitation Inspector, Airport, effective May 29, 2010; 17.82 years of service.
- nn. **Alex B. Ramos**, Plant Operator, Environmental Services Department, effective July 10, 2010; 30.03 years of service.
- oo. **Moses Serrano**, Senior Maintenance Worker III, Airport, effective July 24, 2010; 30.00 years of service.
- pp. **Greg Schultz**, Maintenance Superintendent, Department of Transportation, effective June 26, 2010; 30.04 years of service.
- qq. **Robert D. Smith**, Parking Control Officer, Department of Transportation, effective June 26, 2010; 19.19 years of service.
- rr. **Felipe S. Vera Cruz**, Associate Engineer, Planning, Building and Code Enforcement, effective June 26, 2010; 21.12 years of service.
- ss. **John Weis**, Assistant Executive Director, Redevelopment Agency, effective July 10, 2010; 9.24 years of service.
- tt. **Gordon Yusko**, Division Manager, Library, effective August 7, 2010; 10.40 years of service.

4. Deferred Vested

- a. **Steven J. Alexander**, Information Systems Analyst, Information Technology, effective August 10, 2010; 7.87 years of service.
- b. **Susan L. Barnes**, Economic Development Officer, City Manager's Office, effective June 30, 2010; 6.72 years of service. (With reciprocity)
- c. **Carol D. Easter**, Supervising Applicants Manager, Information Technology, effective June 19, 2010; 30.00 years of service. (With reciprocity)
- d. **Sharon Estes**, Legal Administrative Assistant, City Attorney's Office, effective May 19, 2010; 8.79 years of service. - **Application withdrawn.**
- e. **Allen Lang**, Senior Engineer, Planning, Building and Code Enforcement, effective July, 18, 2010; 11.93 years of service.
- f. **James Emery Sadler**, Senior Construction Inspector, Public Works, effective August 29, 2010; 25.22 years of service.

- g. **Steven R. Williams**, Chemist, Water Pollution Control, effective September 10, 2010; 8.72 years of service.
- 5. **Board Minutes**
 - a. Approval of Minutes of May 13, 2010
- 6. **Return of Contributions**
 - a. Voluntary
 - b. Involuntary - None
- 7. **Investment Summary Report**
Report of Federated Investment – April 30, 2010
- 8. **Approval of Monthly Expenditures**
Report of Federated Retirement Plan expenses for April 2010
- 9. **Investments**
 - a. Adoption of Resolution Number 6581 for the period April 1 through April 30, 2010.
- 10. **Communication/Information**
 - a. Legal Update
 - b. GFOA Certificate
 - c. Prefunding letter from Gabriel, Roeder, Smith, & Company
 - d. Sacramento Bee Article: April 11, 2010 Article regarding Actuary Ira Summer.
 - e. Benefits Review Forum – Report for May 2010
- 11. **DEATH NOTIFICATIONS (Moment of Silence) - Note & File**
 - a. **Rogelio Campos**, Active Grounds Worker; died April 21, 2010. Survivorship benefits to Maryfe Compos, spouse.
 - b. **Doris E. Guerreiro**, Retired Contract Compliance Specialist; retired 7/25/09, died 4/22/10. No survivorship benefits.
 - c. **Howard M. Guy**, Retired Chief Building Construction Inspector; retired 4/29/00, died 4/20/10. Survivorship benefits to Susan Guy, spouse.
 - d. **Jose C. Quintana**, Retired Maintenance Supervisor; retired 10/4/87, died 5/1/10. Survivorship benefits to Ramona Quintana spouse.
 - e. **Thomas Stoflet**, Retired Environmental Services Program Manager; retired 6/21/08, died 4/16/10. No survivorship benefits.
 - f. **Carl W. Thorsen**, Retired Senior Engineer Technician; retired 6/27/84, died 4/20/10. No survivorship benefits.

OLD BUSINESS/DEFERRED-CONTINUED ITEMS

- 12. Oral update on City Auditor's projects.
- 13. Update on outside counsel for tax qualification review.
- 14. Update on Board Governance changes.

NEW BUSINESS

- 15. Request to terminate the benefit of James Dowgialo effective June 2, 2010. - **Approved**
- 16. Discussion and adoption of the Placement Agent Policy. - **Adopted with changes.**

17. Discussion and notification regarding the administrative implications to the retirement contribution provision of the City's Retirement Plans
18. Review of proposed ordinance amending Part 2 of Chapter 3.36 of Title 3 of the San Jose Municipal Code by adding a Section 3.36.205 to exclude from membership in the Police and Fire Department Retirement Plan a Fire Chief or Police Chief who has no prior service credit in that Plan; and provide recommendation to City Council on proposed ordinance pursuant to San Jose Municipal Code Section 3.36.485.

STANDING COMMITTEES / REPORTS / RECOMMENDATIONS

Committee for Investments (Perkins/Loesch/Andrews-alternate/Busse)

19. Approval of Federated Investment Committee Meeting Minutes of April 22, 2010. - **Approved**
20. Approval of the revised Statement of Investment Policy. - **Approved with a modification.**
21. Adoption of Resolution number 6582 revising the Statement of Investment Policy.
22. Approval for the Secretary to negotiate and execute an agreement with RS Investments to manage the System's Small Cap Value portfolio. - **Approved**

Committee of the Whole (Full Board) – Next meeting August 26, 2010.

Policy Committee (Busse/Overton/Constant – alternate/Loesch)

23. Summary of March 26, 2010 meeting
 - a. Approval of the Comprehensive Travel Policy as recommended by the Policy Committee. - **Approved; agendaize manager search policy for discussion.**

EDUCATION AND TRAINING

24. 2010 Training Opportunities - **Note & File**

FUTURE AGENDA ITEMS

PUBLIC/RETIREE COMMENTS – Comments from the Public

ADJOURNMENT Closed meeting at 11:33 am.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Department of Retirement Services, 1737 N. First Street, Suite 580, San José CA 95112 at the same time that the public records are distributed or made available to the legislative body.

Our facility is equipped with assistive listening devices for the hearing impaired.