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FEDERATED CITY EMPLOYEES' RETIREMENT SYSTEM

Minutes of the Ad Hoc Disability Sub Committee

THURSDAY

SAN JOSÉ, CALIFORNIA

FEBRUARY 23, 2011

Retirement Services Board Room, 1737 No. First St., Suite 600, San Jose CA 95112

BOARD MEMBERS

Matt Loesch, Chair, Trustee - Present

Ed Overton, Vice-Chair, Trustee - Present

Arn Andrews, Trustee - Present

Michael Armstrong, Trustee (alternate) – Present, did not participate

Also present:

Donna Busse - Staff

Toni Johnson – Staff

Mary Dariano – Staff

Mollie Dent – Senior Deputy City Attorney

Wednesday

February 23, 2011

10:30 a.m.

1.1 Review, discuss, and draft proposed revisions to Retirement disability determination process

The meeting was called to order at 10:36 a.m.

Chair Loesch stated that the purpose of the committee was to make the process better by changing what can be changed by the Board; and, recommending changes to those who can change what the Board cannot. The goal of these changes is to make the process easier on the applicant, staff, and Trustees, and to improve the quality of decision making. He stated that he thought the committee would have three meetings to cover the following:

1. Broad discussion and request for information from staff
2. Direction to staff to prepare memo
3. Review of staff memo

The discussion held included a variety of topics:

- The relevance of the disability process on the return to work and job availability
- The possibility of medical case management
- Retaining counsel for the System's interest
- Whether a more formal disability process is needed
- The possibility to have a disability orientation for new Board Members
- Action lists for applicants, staff, and Board Members.

Also covered was the structure of the disability packets and new items to include in it. For example:

- A definition of disability
- Checklist of qualifying criteria for disability judgment
- Re-order the disability packets chronologically, beginning with the earliest Doctor's office visit and ending with the most recent Doctor's office visit
- Place Dr. Das' reports in the front of the packet
- Identify the cause of the end of service
- Identify the jobs offered to the participant
- Chronology of events

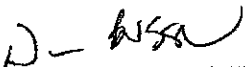
A sample of the new packet was requested for the next meeting.

The meeting was adjourned at 11:58 a.m.



**MATTHEW LOESCH, P.E., CHAIR
BOARD OF ADMINISTRATION**

ATTEST:



**DONNA BUSSE, DEPUTY DIRECTOR
RETIREMENT SERVICES**