



CITY OF SAN JOSE, CALIFORNIA

DEPARTMENT OF RETIREMENT SERVICES

POLICE AND FIRE DEPARTMENT RETIREMENT PLAN  
BOARD OF ADMINISTRATION

**DEPARTMENT OF RETIREMENT SERVICES – 1737 N. FIRST STREET, SUITE 600**

**BOARD MEMBERS**

**Mark J. Skeen, Chair**  
**Ken Heredia, Vice Chair**  
**Bill Brill, Trustee**  
**David Cortese, Trustee**  
**Scott Johnson, Trustee**  
**Bret Muncy, Trustee**  
**Forrest Williams, Trustee**

**DIRECTOR**

**Russell U. Crosby**

**THURSDAY**

**6 SEPTEMBER 2007**

**8:30 A.M.**

**AGENDA**

**ORDERS OF THE DAY**

**RETIREMENTS**

1. **Service**

- a. **James H. Caddell, III**, Police Officer, Police Department. Request for Service Retirement effective September 22, 2007; 25.62 years of service.
- b. **Ernest A. Hernandez**, Police Officer, Police Department. Request for Service Retirement effective August 25, 2007; 26.12 years of service. **(SCD Pending)**
- c. **Virgilio Hernandez**, Firefighter, Fire Department. Request for Service Retirement effective August 24, 2007; 27.35 years of service. **(SCD Pending)**
- d. **Manuel M. Jurado**, Police Officer, Police Department. Request for Service Retirement effective September 22, 2007; 27.26 years of service.
- e. **Lorenzo S. Sánchez**, Sergeant, Police Department. Request for Service Retirement effective August 13, 2007; 28.48 years of service **(SCD Pending)**

2. **Disabilities**

- a. **Thomas C. Jensen**, Police Officer, Police Department. Request for Service-Connected Disability Retirement effective September 6, 2007; 26.52 years of service.
- b. **Kirk A. Seal**, Firefighter, Fire Department. Request for Service-Connected Disability Retirement effective September 6, 2007; 11.89 years of service.

3. **Change in Status**

- a. **Gary Bertelsen**, Retired Sergeant. Request for change in status to Service-Connected Disability Retirement effective August 12, 2006; 25.88 years of service.
- b. **Rudy Cabigas**, Retired Fire Captain. Request for change in status to Service-Connected Disability Retirement effective January 28, 2006; 29.80 years of service.
- c. **George F. Cravalho**, Retired Fire Engineer. Request for change in status to Service-Connected Disability Retirement effective January 27, 2007; 32.96 years of service.
- d. **David B. Wysuph**, Retired Sergeant. Request for change in status to Service-Connected Disability Retirement effective January 29, 2005; 31.96 years of service.

4. **Deferred Vested** – None

5. **DEATH NOTIFICATIONS**

- a. Notification of the death of Dorothy H. Miller, Retired Police Officer; retired 3/16/80, died 8/8/07. No survivorship benefits to be paid.
- b. Notification of the death of Glenn V. Sinnott, Retired Firefighter; retired 4/1/75, died 8/8/07. Survivorship benefits to Esther Sinnott, spouse.

**NEW BUSINESS**

6. Approval to excuse the absence of Vice Chair Ken Heredia from the Board's May and June Board meetings and adoption of the proposed absences policy.
7. Authorization to reimburse the City for relocation expenses incurred by Russell U. Crosby, Director – Retirement Services, cost not to exceed \$20,000 (50/50 split w/Federated Retirement System).
8. Request to rescind service retirement application of Fire Engineer Rudolph Arroyo. Application approved at August 2<sup>nd</sup>, 2007 retirement meeting.
9. Request to rescind service retirement application of Fire Captain David Moore. Application approved at August 2<sup>nd</sup>, 2007 retirement meeting.
10. Request for action on Chair's establishment of a committee named Solutions to Retiree Health Care Security Committee.
11. Approval of draft agenda for the Board's October 15, 2007 retreat.
12. Re-election of directors as follows:
  - a. Re-elect Mark Skeen & Ken Heredia and to elect Board Secretary as directors of 1737 N. First St. Corp
  - b. Re-elect Mark Skeen & Ken Heredia and to elect Board secretary as directors of 3169 Dodd Rd. Corp.
  - c. Re-elect Mark Skeen & Ken Heredia and to elect Board Secretary as directors of 3201 C Street Corporation
  - d. Re-elect Mark Skeen & Ken Heredia and to elect Board Secretary as directors of 3301 C Street Corporation
13. Adoption of Police & Fire Board Public Records Policy and discussion of recent Supreme Court decisions regarding release of public information.
14. Request for Board direction to staff to develop procedure for obtaining legal services.

**OLD BUSINESS/CONTINUED-DEFERRED ITEMS**

15. a. Report out of closed session held Thursday, 2 August 2007, re: existing litigation:. Mark Bell v. Board of Administration, et al.

b. **Mark S. Bell**, Deferred Vested Police Lieutenant. Request for change in status to Service-Connected Disability Retirement effective October 28, 2002; 28.17 years of service (**Pursuant to Court Order**).

16. Approval of Sunshine Review Task Force Policy Feedback Form and request for direction to staff to complete the Ancillary Policy Body Feedback Form.

### **STANDING COMMITTEE REPORTS/RECOMMENDATIONS**

#### **Investment Committee (Skeen, Heredia, Muncy)**

17. Summary of meeting held 16 August 2007

#### **Real Estate Committee (Skeen, Heredia, Muncy) – next meeting 21 September 2007**

#### **Investment Committee of the Whole (Full Board)**

18. Summary of meeting held 16 August 2007

### **APPROVAL OF MINUTES**

19. Monthly Board Meeting held 2 August 2007

### **PENDING ACTION LIST**

20. Updated list as of 28 August 2007

### **BENEFITS REVIEW - None**

### **CONSENT CALENDAR**

#### **21. Return of Contributions**

- a. Voluntary - None  
b. Involuntary – None

#### **22. Investments**

- a. Adoption of Resolution No. 3315 for the period May 1 thru 31, 2007  
b. Adoption of Resolution No. 3316 for the period June 1 thru 30, 2007

#### **23. Communication/Information**

- a. Reports of P & F Department Retirement Plan Investments – May & June 2007  
b. Letter from the P&F and FCERS Boards' Chairs to the members of the Public Safety, Finance and Strategic Support Committee  
c. Letter from Vice Chair to City Council re: Disability Retirement Report.  
d. Notification of the Opinion and Award in the Firefighters Arbitration.  
e. Press Release on the Investment Fund's gains of 19.3% for the fiscal year.

**PROPOSED AGENDA ITEMS**

**PUBLIC COMMENTS**

**EDUCATION & TRAINING**

24. Notification of NCPERS' Public Safety Employees Pension & Benefits Conference to be held in Palm Springs, October 14 thru 17, 2007.

**ADJOURNMENT**