



CITY OF SAN JOSÉ, CALIFORNIA
DEPARTMENT OF RETIREMENT SERVICES



BOARD OF ADMINISTRATION

CITY HALL

City Hall Wing Committee Rooms 118/119
200 East Santa Clara Street, San Jose, CA 95113

BOARD MEMBERS

Matt Loesch, Chair
Lara Druyan, Vice-Chair
Arn Andrews, Trustee
Michael Armstrong, Trustee
Martin Dirks, Trustee
Stuart Odell, Trustee
Ed Overton, Trustee

NON-VOTING BOARD MEMBER

Pete Constant

ACTING DIRECTOR RETIREMENT SERVICES

Donna Busse

COUNSEL

Harvey L. Leiderman, General and Fiduciary
Counsel

THURSDAY

OCTOBER 18, 2012

8:30 A.M.

AGENDA

• ORDERS OF THE DAY

MEETING WILL BEGIN WITH CLOSED SESSION ITEM 4.1c at 8:30 a.m.
BALANCE OF THE AGENDA WILL START IN OPEN SESSION AT 9:30 A.M.

1. CONSENT CALENDAR (Items 1.1 through 1.7)

1.1 Approval of Service Retirements

- a. **Michele E. Coveau**, Senior Office Specialist, Finance Department, effective November 24, 2012; 15.22* years of service.
- b. **Mharr L. Dirige**, Environmental Inspector II, Environmental Services Department, effective September 17, 2012; 21.93* years of service.
- c. **Juan L. Rodriguez**, Senior Maintenance Worker, Department of Transportation, effective October 27, 2012; 21.41* years of service.
- d. **Phyllis L. Schulz**, Maintenance Supervisor, Department of Transportation, effective October 13, 2012; 30.01* years of service.

To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please call Sonia Morales (408) 794-1004 as soon as possible, but at least three business days before the meeting.

*Estimated

1.2 Approval of Deferred Vested

- a. **Rene T. Lemos**, Analyst II, Office of Economic Development, effective October 14, 2012; 5.04* years of service.

1.3 Approval of Change of Retirement Date

- a. Approval of change of retirement date of **Leslie Hallenbeck**; from September 29, 2012 to November 24, 2012, approved at the August 16, 2012 Board meeting.

1.4 Approval of Board Minutes

- a. [Approval of Board Minutes of September 20, 2012.](#)

1.5 Approval of Return of Contributions

- a. Voluntary
b. Involuntary

1.6 Acceptance of Communication/Information Reports

- a. [Benefits Review Forum Report, September 2012.](#)

1.7 Approval of Travel / Conference Attendance - None

2. DEATH NOTIFICATIONS (Moment of Silence)

- 2.1 **John B. Massen**, Assistant City Manager, retired 07-01-75, died 09-01-12. No survivorship benefits.
- 2.2 **Daniel S. Santos**, Assistant Parts Worker, retired 03-17-01, died 08-21-12. Survivorship benefits to Elma Santos, spouse.

3. OLD BUSINESS-DEFERRED/CONTINUED ITEMS

3.1 CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a),

Mulholand, et al v. City of San Jose, et al, Santa Clara County Superior Court No. 1-12-CV-219748.

3.2 CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 45956.9(a) (4 CASES) (MEASURE B LITIGATION)

City of San Jose, Plaintiff v. San Jose Police Officers' Association, et al.; Defendants, United States District Court, Northern District of California (San Jose Division), No. C12-02904 LHK-PSG

Mukhar, et al v. City of San Jose, et al.
Santa Clara County Superior Court Case No. 1-12-CV-226574

Harris, et al v. City of San Jose, et al.
Santa Clara County Superior Court Case No. 1-12-CV-226570

AFSCME v. City of San Jose, et al.
Santa Clara County Superior Court Case No. 1-12-CV-227864

- 3.3 CLOSED SESSION:** CONFERENCE WITH LEGAL COUNSEL – PURSUANT TO GOVERNMENT CODE SECTION 54956.9(c) – Deciding whether to initiate litigation (one case).

OPEN SESSION

- 3.4 Update on Pension Administration System RFP.
- 3.5 [Presentation of the lump sum vs. dollar cost averaging contribution.](#)
- 3.6 [Discussion and action regarding delaying a new RFP for Electronic Board Packet Software until staff can finalize exploratory discussions with the second place vendor from the Request for Proposal #11-01-2011-MC, dated November 2, 2011.](#)
- 3.7 [Update on Retirement Services organization and staffing.](#)
- 3.8 [Discussion and action regarding the Asset Allocation Newsletter.](#)

4. NEW BUSINESS

- 4.1 Investments
- a. [Discussion and action of the performance reporting timeline.](#)
 - b. Presentation of the Flash Performance Reports as of [August 31, 2012](#) and [September 30, 2012.](#)
 - c. **CLOSED SESSION:** Conference with Investment Consultant pursuant to Government Code Section 54956.81 to consider purchase of particular pension fund investments (three investments). **(Time Certain 8:30 a.m.)**

OPEN SESSION

- 4.2 Discussion and action on [System Expenses for August 2012.](#)
- 4.3 Discussion and action regarding [Resolution 6789](#) setting the city and employee contribution rates for Federated members hired on or after September 30, 2012 (Tier II).

5. COMMITTEES/REPORTS/RECOMMENDATIONS

5.1 Investment Committee (Druyan/Odell/Dirks)

Last Meeting: October 10, 2012 - Next Meeting: November 14, 2012

- a. [Minutes of September 12, 2012 meeting, Joint Federated and Police & Fire Investment Committee.](#)
- b. Update from Chair of Investment Committee.

5.2 Audit Committee (Armstrong/Andrews/Overton)
- Next Meeting: TBD

- a. Update from Chair of Audit Committee.

5.3 Governance Committee (Loesch/Armstrong/Odell)
Last Meeting: August 31, 2012 - Next Meeting: TBD

- a. Update from Chair of Governance Committee.

5.4 Ad Hoc Personnel Committee (Loesch/Druyan/Dirks)
Last Meeting: August 15, 2012 - Next Meeting: TBD

- a. Update from Chair of Ad Hoc Personnel Committee.
- b. Discussion and action regarding scope, composition and duties of the committee.
- c. [Memo from the Chairs of the Police & Fire Retirement Plan and the Federated City Employees Retirement System, regarding Retirement Board Fiduciary Authority, dated October 1, 2012.](#)

6. EDUCATION & TRAINING

6.1 Educational Programs and Courses

- a. CalAPRS - Trustees' Round Table, Los Angeles Marriott Burbank Airport, LA – Friday, October 19, 2012.

6.2 Conferences and Seminars

- a. Meketa Investment Group's 2012 Investment Conference, Hilton San Diego Bayfront, San Diego, CA – November 10, 2012.

6.3 Research Papers and Articles

• **FUTURE AGENDA ITEMS**

• **PUBLIC/RETIREE COMMENTS**

• **ADJOURNMENT**

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Department of Retirement Services, 1737 N. First Street, Suite 580, San José CA 95112 at the same time that the public records are distributed or made available to the legislative body. Our facility is equipped with assistive listening devices for the hearing impaired.