

POLICE AND FIRE DEPARTMENT RETIREMENT PLAN

Minutes of the Board Meeting

Thursday

SAN JOSÉ, CALIFORNIA

November 1, 2012

CALL TO ORDER

The Board of Administration of the Police and Fire Department Retirement Plan met on Thursday, November 1, 2012 in regular session at City Hall Wing Rooms 118/120, 200 East Santa Clara Street, San José, California 95113. Chair Sean Kaldor called the meeting to order at 8:33 a.m.

BOARD MEMBERS

Sean Kaldor, Chair	-Present
Richard Santos, Vice Chair	-Present
Sean Bill	-Present
Damon Krytzer	-Present
Drew Lanza	-Present
James Mason	-Present
Elizabeth Rounds	-Present
Vincent Sunzeri	-Absent
Vacant, Trustee	

ALSO PRESENT

Dan LeBeau, NEPC
 Kevin Tatlow, NEPC
 Jim Spence, P&F Retirees' Association
 Sam Swift, Attorney
 David Jimenez, Fire

NON-VOTING BOARD MEMBER

Pete Constant— arrived at 8:35 a.m. -Present

ACTING DIRECTOR RETIREMENT SERVICES

Donna Busse -Present

COUNSEL

Harvey Leiderman -Present

BOARD MEDICAL DIRECTOR

Rajiv Das, M.D. – Present

RETIREMENT SERVICES STAFF

PRESENT

Toni Johnson	Sonia Morales
Veronica Niebla	Tram Doan
Ron Kumar	Daryn Miller
Jesselle Holcomb	Heidi Poon
Barbara Hayman	Christina Lynne
Jennifer Holmboe	

CALL TO ORDER: 8:33 a.m.

• ORDERS OF THE DAY

Chair Kaldor made the following changes to the Orders of the Day:

Item 2.2 – Waive Sunshine, received late

Item 1.1 – Closed Session moved to end of the Agenda

A motion was made to Waive Sunshine on Item 2.2

Approved. (M.S.C. – Santos/Sunzeri, 8-0-1, Absent-Vacant)

1. **INVESTMENTS**

- 1.1 **CLOSED SESSION**: Conference with Investment Consultant pursuant to Government Code Section 54956.81 to consider purchase of particular pension fund investments (four investments)

OPEN SESSION

- 1.2 **Discussion and adoption of the performance reporting timeline.**

Ms. Doan led the discussion regarding the performance reporting timeline.

A motion was made to accept staff's recommendations from accrual to cash basis of the performance reporting timeline.

Approved. (M.S.C. – Lanza/Sunzeri, 8-0-1, Absent-Vacant)

- 1.3 **Discussion and action regarding the 2012/2013 Real Estate Strategic Plan.**

Dan LeBeau of NEPC led the discussion regarding the 2012/2013 Real Estate Strategic Plan and introduced Senior Consultants, Sean Ruhmann and Claire Woolston from NEPC (via teleconference). Mr. Ruhmann presented the Real Estate Investment Strategies and Ms. Woolston presented the Real Estate Strategic Plan and responded to questions from the Board.

A motion was made to adopt the 2012/2013 Real Estate Strategic Plan.

Approved. (M.S.C. Sunzeri/Krytzer, 8-0-1, Absent-Vacant)

- 1.4 **Discussion and action regarding the portfolio transition.**

Dan LeBeau of NEPC led the discussion regarding the portfolio and responded to questions from the Board.

- a. **Discussion and approval to continue authority to delegate the selection of passive strategies for the current pending portfolio transition to staff and NEPC LLC and for the Secretary to negotiate and execute agreement(s) with the selected manager(s) as appropriate.**

A motion was made to continue authority of delegation of Item 1.4a for one month.

Approved. (M.S.C. – Santos/Kaldor, 8-0-1, Absent-Vacant)

- 1.5 **Discussion and action regarding investing \$45 million in the PIMCO All Asset All Authority, \$45 million in GMO Benchmark-Free Allocation, and \$45 million in Standard Life Global Absolute Return GTAA strategies to manage the Plan's allocation to global asset allocation strategies and for the Secretary to negotiate and execute agreements with the respective firms.**

Mr. LeBeau addressed the Board regarding investing strategies to manage the Plan's allocation to global asset allocation and responded to questions from the Board.

A motion was made to approve investing \$45 million in the PIMCO All Asset All Authority, \$45 million in GMO Benchmark-Free Allocation, and \$45 million in Standard Life Global Absolute Return GTAA strategies to manage the Plan's allocation to global asset allocation strategies and for the Secretary to negotiate and execute agreements with the respective firms.

Approved. (M.S.C. – Santos/Sunzeri, 8-0-1, Absent-Vacant)

1.6 Presentation of the Preliminary Flash Performance Report as of September 30, 2012.

Mr. LeBeau of NEPC presented the Preliminary Flash Performance Report as of September 30, 2012.

Receive and file.

Chair Kaldor stated that the Disabilities will be heard at 10:30 a.m. as it was noted as time-certain on the letters that were mailed out.

2. NEW BUSINESS

2.1 Discussion and action on Plan Expenses for September 2012.

Ms. Niebla reported the Plan Expenses for September 2012 and responded to questions from the Board.

A motion was made to approve the Plan Expenses for September 2012.

Approved. (M.S.C. – Santos/Krytzer, 8-0-1, Absent-Vacant)

2.2 Discussion and action regarding pros and cons of the prefunding analysis Annual Required Contribution.

Dan LeBeau of NEPC presented the pro and cons of the prefunding analysis Annual Required Contribution.

A motion was made to request staff to take the work produced by NEPC and to work with Cheiron, Cortex and the City Auditor's Office, and continue the pros and cons and different ways of handling the prefunding analysis Annual Required Contribution.

Approved. (M.S.C. – Kaldor/Santos, 8-0-1, Absent-Vacant)

2.3 Update on Open Enrollment.

Ms. Johnson updated the Board regarding the Open Enrollment for Retirees, fees, lowest cost plan and the new plans.

3. OLD/BUSINESS/CONTINUED-DEFERRED ITEMS

3.1 Update on the strategic plan meeting.

Chair Kaldor updated the Board regarding the strategic plan meeting will be set for some time in January 2013.

Note and file.

3.2 Update on payroll audit, FLSA and overtime payment issues. Receive and file.

Ms. Neibla reported to the Board that at the last meeting she received the 3rd file and is reconciling the adjustments that have been done. Also, a new file will soon be received that can be uploaded onto the System.

3.3 Discussion and action authorizing the Secretary to negotiate and execute an agreement with Granicus for Agenda Management Software, Voting System Software, and Hosting Services; and additional budget of \$15,000 for mobile devices.

Ms. Busse led the discussion regarding the authorizing the Secretary to negotiate and execute an agreement with Granicus. She stated that a 20-minute demonstration will be at the December Board meeting.

A motion was made to approve the Secretary to negotiate and execute an agreement with Granicus.

Approved. (M.S.C. – Krytzer/Lanza, 8-0-1, Absent-Vacant)

3.4 Update from Councilmember Constant. Receive and file.

No update.

3.5 Update on Pension Administration System RFP.

Ms. Hayman reported to the Board that they have completed vendor demonstrations and are currently conducting reference checks and anticipates they could have a recommendation for the January 2013 Board meeting.

Note and file

Chair Kaldor reads Closed Session Items into record at 11:56 a.m. Board took a short break, then entered into Closed Session at 12:05 p.m.

3.6 CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a),

Paul Mulholand, et al v. City of San Jose, et al, Santa Clara County Superior Court
Case No. 1-12-CV-219748

3.7 CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a) (3 CASES)(MEASURE B LITIGATION)

San Jose Police Officers' Association v. City of San Jose, et al, Santa Clara County Superior Court, No. 1-12-CV-225926

City of San Jose v. San Jose Police Officers' Association, et al. United States District Court for the Northern District of California,
Case No. C12-02904 LHK-PSG

Sapien vs. City of San Jose, et al, Santa Clara County Superior Court,
Case No. 1-12-CV-225928.

- 3.8** **CLOSED SESSION**: CONFERENCE WITH LEGAL COUNSEL - PURSUANT TO GOVERNMENT CODE SECTION 54956.9(c) – Deciding whether to initiate litigation (one case).

Chair Kaldor reconvened from Closed Session at 2:14 p.m.
There were no reportable actions out of Closed Session for Items 3.6 through 3.8.

OPEN SESSION

4. RETIREMENTS

4.1 Service Retirement

- a. **Barry A. Barner**, Police Officer, Police Department, effective November 24, 2012; 15.01* years of service. *(With reciprocity)* **Approved. (M.S.C. – Santos/Mason, 8-0-1, Absent-Vacant)**
- b. **Kenneth Rawson**, Police Sergeant, Police Department, effective December 22, 2012; 20.03* years of service. **Approved. (M.S.C. – Santos/Rounds, 8-0-1, Absent-Vacant)**
- c. **John M. Seaman**, Police Sergeant, Police Department, effective December 22, 2012; 26.98* years of service. **Approved. (M.S.C. – Santos/Mason, 8-0-1, Absent-Vacant)**
- d. **David L. Spoulos**, Police Officer, Police Department, effective December 22, 2012; 20.04* years of service. *(With reciprocity)* **Approved. (M.S.C. – Santos/Mason, 8-0-1, Absent-Vacant)**
- e. **Frank Swaringen**, Police Sergeant, Police Department, effective December 22, 2012; 20.03* years of service. **Approved. (M.S.C. – Santos/Mason, 8-0-1, Absent-Vacant)**

4.2 Service-Connected Disability

- a. **Shane Granberg**, Police Officer, Police Department, effective November 1, 2012; 11.30* years of service. *(Continued from the September 2012 Board meeting)* Toni Johnson, Acting Benefits Manager read the medical restrictions in the record. Mr. Granberg was present and represented by Attorney Christopher Dehner. The following reports were presented to the Board:

LISTING OF MEDICAL REPORTS

<p>Body Part: Left Hand</p> <p><u>Documentation of Mechanism of Injury:</u></p> <p>1. July 24, 2007, by Arthur Ting, M. D.</p>	<p>13. May 17, 2011, by Patrick McCreesh, M.D</p> <p>14. July 26, 2011, by Judith Peto, PA-C.</p> <p>15. August 11, 2011, by Arthur Ting, M.D.</p> <p>16. September 13, 2011, by Catherina Fu, M.D.</p> <p>17. September 13, 2011, by Catherina Fu, M.D.</p>
--	--

Access the video or audio, the agenda and related reports for this meeting by visiting the Retirement Services website at <http://sjretirement.com/> or http://sanjose.granicus.com/ViewPublisher.php?view_id=44. If you have any questions, please contact the Retirement Services Department at (408) 794-1000.

<p>Documentation of Treatment/Assessment/Disability:</p> <ol style="list-style-type: none"> 1. February 22, 2012, by Ali Soozani, D.O. 2. April 27, 2012, by Annu Navani, M.D. 3. April 27, 2012, by Annu Navani, M.D. 4. May 18, 2012, by Annu Navani, M.D. 5. May 18, 2012, by Annu Navani, M.D. <p>Body Part: Left shoulder, upper back, neck.</p> <p>Documentation of Mechanism of Injury</p> <ol style="list-style-type: none"> 1. July 24, 2007, by Arthur Ting, M.D. <p>Documentation of Treatment/Assessment/Disability:</p> <ol style="list-style-type: none"> 1. August 14, 2007, by David 2. November 15, 2007, by Grady Jeter, M.D. 3. October 16, 2007, by John Colman, M.D. 4. November 27, 2007, by Mahesh Patel, M.D. 5. January 28, 2008, by Peter Abaci, M. D. 6. February 10, 2009, by Peter Abaci, M.D. 7. July 22, 2009, by Rory Satterfield, M.D. 8. July 28, 2009, by Grady Jeter, M.D. 9. September 24, 2009, by Grady Jeter, M.D. 10. November 3, 2009, by Rory Satterfield M.D. 11. December 16, 2009, by Janice Santos, N.P. 12. January 11, 2010, by Glenn Strome, M.D. 	<ol style="list-style-type: none"> 18. October 8, 2011, by Arthur Ting, M.D. 19. November 18, 2011, by Arthur Ting, M.D. 20. January 25, 2012, by Annu Navani, M.D. 21. March 15, 2012, by Arthur Ting, M.D. 22. April 27, 2012, by Annu Navani, M.D. 23. April 27, 2012, by Annu Navani, M.D. 24. April 27, 2012, by Annu Navani, M.D. 25. April 27, 2012, by Annu Navani, M.D. 26. April 27, 2012, by Annu Navani, M.D. 27. April 27, 2012, by Annu Navani, M.D. 28. April 27, 2012, by Annu Navani, M.D. 29. April 27, 2012, by Annu Navani, M.D. 30. May 18, 2012, by Annu Navani, M.D. 31. May 18, 2012, by Annu Navani, M.D. 32. May 18, 2012, by Annu Navani, M.D. 33. May 16, 2012, by Annu Navani, M.D. 34. May 18, 2012, by Annu Navani, M.D. 35. May 18, 2012, by Annu Navani, M.D. 36. May 2, 2012, by Arthur Ting, M.D. 37. May 2, 2012, by Arthur Ting, M.D. 38. June 14, 2012, by Michael Lennon, D.C. 39. June 14, 2012, by Arthur Ting, M.D. 40. July 11, 2012 by Alfredo Fernandez, MD. <p>Medical Records Submitted for Review:</p> <ol style="list-style-type: none"> 1. September 2, 2012, Arthur Ting, M.D. 2. September 17, 2012, Annu Navanni, M.D. 3. September 26, 2012, Arthur Ting, M.D. 4. September 28, 2012, Alfredo Fernandez, M.D.
---	---

A motion was made to approved the Service-Connected Disability for Shane Granberg.
Approved. (M.S.C. – Santos/Mason, 8-0-1, Absent-Vacant)

4.3 Change of Status to Service-Connected Disability

- a. **David J. Jimenez**, Fire Captain, Fire Department. Request for a change of status from a Service Retirement to a Service-Connected Disability Retirement, effective January 23, 2010; 28.71* years of service.

LISTING OF MEDICAL REPORTS

<p>1. RIGHT & LEFT SHOULDERS</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%; border-right: 1px solid black; padding: 2px;">Mechanism of Injury</td> <td style="padding: 2px;"></td> </tr> <tr> <td style="border-right: 1px solid black; padding: 2px;">April 12, 2004</td> <td style="padding: 2px;">Erin Thompson, D.C.</td> </tr> <tr> <td style="border-right: 1px solid black; padding: 2px;">November 16, 2009</td> <td style="padding: 2px;">Judith Peto, PA-C</td> </tr> <tr> <td style="border-right: 1px solid black; padding: 2px;">Assessment/Treatment/Disability</td> <td style="padding: 2px;"></td> </tr> <tr> <td style="border-right: 1px solid black; padding: 2px;">April 26, 2004</td> <td style="padding: 2px;">Philip Chyu, M.D.</td> </tr> <tr> <td style="border-right: 1px solid black; padding: 2px;">May 11, 2004</td> <td style="padding: 2px;">George Thabit III, M.D.</td> </tr> </table>	Mechanism of Injury		April 12, 2004	Erin Thompson, D.C.	November 16, 2009	Judith Peto, PA-C	Assessment/Treatment/Disability		April 26, 2004	Philip Chyu, M.D.	May 11, 2004	George Thabit III, M.D.	<p>3. RIGHT KNEE</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%; border-right: 1px solid black; padding: 2px;">Mechanism of Injury</td> <td style="padding: 2px;"></td> </tr> <tr> <td style="border-right: 1px solid black; padding: 2px;">April 5, 1985</td> <td style="padding: 2px;">B. Hafenschiel, M.D.</td> </tr> <tr> <td style="border-right: 1px solid black; padding: 2px;">Assessment/Treatment/Disability</td> <td style="padding: 2px;"></td> </tr> <tr> <td style="border-right: 1px solid black; padding: 2px;">April 6, 1989</td> <td style="padding: 2px;">Richard Herzog, M.D.</td> </tr> <tr> <td style="border-right: 1px solid black; padding: 2px;">April 5, 1989</td> <td style="padding: 2px;">Michael Dillingham, M.D.</td> </tr> <tr> <td style="border-right: 1px solid black; padding: 2px;">April 10, 1989</td> <td style="padding: 2px;">Michael Dillingham, M.D.</td> </tr> </table>	Mechanism of Injury		April 5, 1985	B. Hafenschiel, M.D.	Assessment/Treatment/Disability		April 6, 1989	Richard Herzog, M.D.	April 5, 1989	Michael Dillingham, M.D.	April 10, 1989	Michael Dillingham, M.D.
Mechanism of Injury																									
April 12, 2004	Erin Thompson, D.C.																								
November 16, 2009	Judith Peto, PA-C																								
Assessment/Treatment/Disability																									
April 26, 2004	Philip Chyu, M.D.																								
May 11, 2004	George Thabit III, M.D.																								
Mechanism of Injury																									
April 5, 1985	B. Hafenschiel, M.D.																								
Assessment/Treatment/Disability																									
April 6, 1989	Richard Herzog, M.D.																								
April 5, 1989	Michael Dillingham, M.D.																								
April 10, 1989	Michael Dillingham, M.D.																								

<p>June 17, 2004 July 21, 2004 February 21, 2005 April 27, 2006 November 16, 2009 December 2, 2009 December 14, 2009 January 5, 2012 January 5, 2012 January 5, 2012 January 5, 2012 January 7, 2012</p>	<p>John Colman, M.D. John Colman, M.D. John Colman, M.D. Eduardo Lin, M.D. Harjit Sekhon, M.D. John Colman, M.D. Stuart Mansfield, M.D. John Colman, M.D. John Colman, M.D. John Colman, M.D. John Colman, M.D. John Colman, M.D.</p>	<p>June 4, 1989 March 25, 1991 April 4, 1991 June 5, 1991 July 19, 1991 December 23, 1991 January 28, 1992 August 12, 1992 August 13, 1992 August 26, 1992 November 16, 2009 September 23, 2011 September 23, 2011 March 11, 2012</p>	<p>Michael Dillingham, M.D. Michael Dillingham, M.D. Michael Dillingham, M.D. Michael Dillingham, M.D. Michael Dillingham, M.D. Michael Dillingham, M.D. Michael Dillingham, M.D. Anton Musladin, M.D. Keith Fraker, M.D. Franklin Gee, M.D. Arthur Messinger, M.D. Harjit Sekhon, M.D. Eugene DellaMaggiore, M.D. Eugene DellaMaggiore, M.D. Eugene DellaMaggiore, M.D.</p>
<p><u>2. LOWER BACK</u></p> <p>Mechanism of Injury August 27, 2007 February 6, 2009</p> <p>Assessment/Treatment/Disability October 23, 2007 March 27, 2009 June 4, 2009 October 19, 2011 October 19, 2011</p>		<p><u>4. RIGHT HIP</u></p> <p>Mechanism of Injury February 6, 2009</p> <p>Assessment/Treatment/Disability June 22, 2009 June 22, 2009 January 25, 2011 January 25, 2011 January 25, 2011</p>	
	<p>Signature Illegible Mark Eastland, D.C.</p>		<p>Mark Eastland, D.C.</p>
	<p>Stephen Kahn, M.D. Philip Chyu, M.D. Judith Peto, PA-C Patrick McCreesh, M.D. Patrick McCreesh, M.D.</p>		<p>Eugene DellaMaggiore, M.D. Eugene DellaMaggiore, M.D. Eugene DellaMaggiore, M.D. Eugene DellaMaggiore, M.D. Eugene DellaMaggiore, M.D.</p>

A motion was made to approve the Change of Status to a Service-Connected Disability based on medical evidence and no modified duty available.

Approved. (M.S.C. -.Santos/Mason, 8-0-1, Absent-Vacant)

5. DEATH NOTIFICATIONS (Moment of Silence) - Note and file

- 5.1 Notification of the death of **William R. Bond**, Police Officer, retired March 2, 1982, died September 18, 2012. Survivorship benefits to Alice Bond, spouse.
- 5.2 Notification of the death of **Lawrence B. Campbell**, Battalion Chief, retired February 1, 1963, died October 4, 2012. No survivorship benefits.
- 5.3 Notification of the death of **Louis Emery**, Police Officer, retired August 20, 1964, died September 26, 2012. Survivorship benefits to Lorraine Emery, spouse
- 5.4 Notification of the death of **Jack N. Newton**, Fire Engineer, retired February 4, 1987, died September 15, 2012. No survivorship benefits.

6. COMMITTEE MINUTES, REPORTS AND RECOMMENDATIONS

6.1 Investment Committee (Sunzeri/Bill/Kaldor/Krytzer)

– Last Meeting: **October 23, 2012**

- Next Meeting: **November 14, 2012**

- a. **Report from the Chair of the Investment Committee. Receive and file.**

Chair of the Investment Committee, Trustee Sunzeri, updated the Board on the status of the Investment Committee's projects: the portfolio transition, the GAA managers the real estate strategic plan. Trustee Sunzeri commended the Investment staff for doing a terrific job and without an Chief Investment Officer.

- b. **Minutes of September 24, 2012, Police & Fire Investment Committee. Receive and file.**
- c. **Minutes of September 12, 2012, Joint Federated and Police & Fire Investment Committee. Receive and file.**

6.2 Ad Hoc Governance Committee-Cortex Phase II (Kaldor/Lanza/Rounds/Santos)

- a. **Report from the Chair of the Ad Hoc Governance Committee-Cortex Phase II. Receive and file.**

Chair Kaldor reported that Tom Iannucci is continuing work on his report and working through the process seeking ideas and suggestions looking for best practices.

6.3 Ad Hoc Personnel Committee (Lanza/Kaldor/Rounds/Sunzeri)

- a. **Report from the Chair of Ad Hoc Personnel Committee. Receive and file.**

Chair of the Ad Hoc Personnel Committee, Trustee Lanza, updated the Board on the status of recruitment of the Director's position and that they are down to four candidates. He added that the Committee will be able to meet the candidates on November 9th and possibly meet in Closed Session on November 16th with the full Boards.

- b. **Discussion and action on City Council proposed Ordinance 29139 to amend Chapters 3.28 of Title 3 of the San Jose Municipal Code, the 1975 Federated Employees Retirement Plan, and 3.36 of Title 3, the 1961 Police and Fire Department Retirement Plan, to add Sections 3.28.115 and 3.36.325, respectively, regarding the role of the Boards of Administration in personnel matters. (Continued from the October 2012 Board meeting)**

Councilmember Constant stated that the Ordinance was approved and the second reading was heard and the Ordinance will be effective on November 16, 2012. Trustee Lanza confirmed the November 16th date.

Items 6.3a and 6.3c were heard concurrently.

- c. **Discussion and action on recruitment process for the Director and Chief Investment Officer.**

6.4 Audit Committee (Bill/Bacigalupi/Lanza/Mason) - Next Meeting: November 26, 2012

- a. **Report from the Chair of Audit Committee. Receive and file.**

Chair of the Audit Committee, Trustee Bill, reported that committee will meet on November 26th to go over the CAFR and bring recommendation to the Board.

6.5 Ad Hoc Disability Committee (Santos/Lanza/Mason/Rounds)

a. Report from the Chair of Ad Hoc Disability Committee. *Receive and file.*

Chair of the Ad Hoc Disability Committee, Trustee Santos, reported that Committee is looking at other dates to meet, and were not able to meet on December 2nd due to not being able to get reports in time. Ms. Busse will submit a status report to Committee.

b. Discussion and action on recommendation to the Board for the Disability Committee to review of Disability applications and make recommendations to the Board.

Chair Kaldor led the discussion regarding the recommendation to the Board for the Disability Committee to review the Disability applications and make recommendations to the Board.

Extensive discussion continued.

Staff will determine who will be out of time by the January Board meeting. Chair Kaldor recommended that any disabilities running out of 4850 time before January 2013 will be heard at the December Board meeting and Tina Bowles, everyone else will go through the subcommittee.

A motion was made as follows:

- The Board will move forward with current pending applications using the Ad Hoc Committee process to review and recommend action to the full board.
- The Committee will bring to the full Board up to five applications per month as a regular board meeting: if there are more to be heard, a special Board meeting will be scheduled.
- Applications will go on the regular Board meeting agenda.
- The process for handling disability applications will be discussed at the strategic planning meeting in January 2013.
- Staff is directed to engage a law firm to assist with disability review and recommendations, and to issue a new RFP for counsel if the current RFP outstanding is insufficient.
- These processes will be in place through December, January and February, after which the process will be reconsidered.

Approved. (M.S.C. – Kaldor/Lanza, 8-0-1, Absent-Vacant)

7. CONSENT CALENDAR (Items 7.1 through 7.5)

A motion was made to approve the balance of the Consent Calendar, excluding Item 7.4c.

Approved. (M.S.C. – Santos/Krytzer, 8-0-1, Absent-Vacant)

Item 7.4c – Trustee Krytzer led the discussion regarding the Trustee compensation for travel costs associated with meeting attendance. Trustee Krytzer stated that compensation/reimbursement should better reflect the amount of meetings attended and/or hours and traveling costs.

Chair Kaldor directed staff to return with a mileage reimbursement policy for Board Members. A motion was made to approve Item 7.4c.

Approved. (M.S.C. – Kaldor/Santos, 8-0-1, Absent-Vacant)

7.1 Approval of Minutes

- a. Monthly Board meeting held on October 4, 2012.

7.2 Approval of Travel and Attendance for Conferences and Due Diligence

- a. Heidi Poon
 - Volatility Seminar Luncheon, One Market, Atrium Room, San Francisco, CA – Monday, October 15, 2012. *(No cost incurred)*
 - Global Credit Opportunities Forum, Quadrus Conference Center, Menlo Park, CA – Friday, November 2, 2012. *(No cost incurred)*

7.3 Return of Contributions

- a. Voluntary
- b. Involuntary

7.4 Communication/Information

- a. The Cortex Report: Research Papers and Articles
- b. Benefits Review Forum Report, September 2012.
- c. Trustee compensation for travel costs associated with meeting attendance.
- d. Retirement Services organization and staffing.

7.5 Pending Projects

8. EDUCATION & TRAINING - Note and file

8.1 Educational Programs and Courses

8.2 Conferences and Seminars

8.3 CalAPRS' Training

- Advanced Course in Retirement Plan Administration, Los Angeles Marriott Burbank Airport Hotel, Burbank, CA – December 5-7, 2012

• **PROPOSED AGENDA ITEMS**

Trustee Bill to attend CalAPRS-Advance Course

Access the video or audio, the agenda and related reports for this meeting by visiting the Retirement Services website at <http://sjretirement.com/> or http://sanjose.granicus.com/ViewPublisher.php?view_id=44. If you have any questions, please contact the Retirement Services Department at (408) 794-1000.

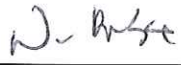
- PUBLIC COMMENTS - None
- ADJOURNMENT

Meeting adjourned at 2:15 p.m.



SEAN KALDOR, CHAIR
BOARD OF ADMINISTRATION

ATTEST:



DONNA BUSSE
ACTING DIRECTOR, RETIREMENT SERVICES