#### CITY OF SAN JOSÉ, CALIFORNIA

#### DEPARTMENT OF RETIREMENT SERVICES



## BOARD OF ADMINISTRATION CITY HALL

<u>City Hall Wing Committee Rooms 118/119</u> 200 East Santa Clara Street, San Jose, CA 95113

**BOARD MEMBERS** 

Matt Loesch, Chair, Trustee Ed Overton, Vice-Chair, Trustee Arn Andrews, Trustee Michael Armstrong, Trustee Lara Druyan, Trustee Stuart Odell, Trustee Vacant, Trustee DIRECTOR RETIREMENT SERVICE
BOARD SECRETARY
Russell U. Crosby

THURSDAY

FEBRUARY 10, 2011

8:30 A.M.

#### **AGENDA**

#### ORDERS OF THE DAY

1. City Clerk Swearing in of Newly Appointed Trustee

#### **RETIREMENTS**

**CONSENT CALENDAR** (Items 2 through 11)

2. Adoption of Resolution Denying Disability Retirement

Adoption of Resolution 6711 denying the application of **M. Michael Pribula** for a change in status from a Service Retirement to a Non-Service-Connected Disability (NSCD) Retirement.

#### 3. Request for Approval of Service Retirements

- **a. Jan E. Alford,** Staff Specialist, Police Department, effective March 19, 2011; 9.64\* years of service.
- **b. Philip Babakhan**, Geographic System Specialist II, Public Works Department, effective March 19, 2011; 21.17\* years of service.

To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please call Mary Dariano (408) 794-1005 as soon as possible, but at least three business days before the meeting.

\*Estimated Agenda as of 2/1/11

#### FEDERATED CITY EMPLOYEES' RETIREMENT SYSTEM

Board of Administration Agenda February 10, 2011 Page 2 of 7

- **c. Magdalena Bastida**, Senior Office Specialist, Police Department, effective March 19, 2011; 30.27\* years of service.
- **d. Ceferino B. Biton**, Senior Construction Inspector, Public Works Department, effective March 19, 2011; 22.03\* years of service.
- **e. Beatrice A. Braddock**, Senior Office Specialist, Planning, Building & Code Enforcement Department, effective March 19, 2011; 8.81\* years of service.
- **f. Nathaniel Brown**, Facility Attendant, General Service Department, effective March 19, 2011; 27.64\* years of service.
- **g. James E. Cason**, Senior Construction Inspector, Public Works Department, effective March 19, 2011; 19.66\* years of service.
- **h. Margaret Chang**, Senior Account Clerk, Environmental Services Department, effective March 19, 2011; 22.64\* years of service.
- i. **Delores Cisneros**, Staff Specialist, Housing Department, effective March 19, 2011; 28.21\* years of service.
- **j. Cameron S. Cleland**, Supervising Applications Analyst, Information Technology Department, effective March 19, 2011; 30.00\* years of service.
- **k. Darrell M. Coxson**, Maintenance Worker I, Department of Transportation, effective January 8, 2011; 13.68\* years of service.
- **I. Stephen Darby**, Senior Engineering Technician, Airport Department, effective March 5, 2011; 30.00\* years of service.
- **m. Gayle Davis**, Library Assistant, Library Department, effective March 19, 2011; 21.50\* years of service.
- **n. Judith L. DeWolf**, Code Enforcement Inspector II, Planning, Building & Code Enforcement Department, effective March 31, 2011; 24.14\* years of service.
- **o. Jonathan M. Dixon**, Environmental Laboratory Supervisor, Environmental Services Department, effective March 19, 2011; 23.96\* years of service.
- **p.** Cleon J. Eccles, Code Enforcement Inspector, Planning, Building & Code Enforcement Department, effective March 19, 2011; 26.52\* years of service. (With reciprocity)
- **q.** Nancy R. Edwards, Senior Library Clerk, Library Department, effective March 19, 2011; 24.88\* years of service.
- **r. Rosemarie Espinoza**, Staff Specialist, Airport Department, effective March 19, 2011; 25.24\* years of service.
- **s. Pastor S. Esteves Jr.**, Heavy Diesel Equipment Operator Mechanic, Environmental Services Department, effective March 19, 2011; 25.92\* years of service.
- **t. Stephen R. Ferguson**, Chief Information Officer, Information Technology Department, effective March 19, 2011; 2.57\* years of service. (With reciprocity)
- **u. Richard Finger**, Building Inspector, Planning, Building & Code Enforcement Department, effective March 19, 2011; 13.90\* years of service.
- v. Mary J. Follenweider, Senior Architect, Public Works Department, effective March 19, 2011; 8.64\* years of service.
- w. Vivian Frelix-Hart, Housing Policy & Plan Administrator, Housing Department, effective March 5, 2011; 24.27\* years of service.
- **x. Susan E. Glass-Johnson**, Associate Construction Inspector, Public Works Department, effective March 31, 2011; 32.80\* years of service.
- y. India E. Gonzalez, Staff Technician, Planning, Building & Code Enforcement Department, effective February 19, 2011; 21.88\* years of service.

#### FEDERATED CITY EMPLOYEES' RETIREMENT SYSTEM

Board of Administration Agenda February 10, 2011 Page 3 of 7

- **z. Michael R. Groves**, Lead Senior Deputy City Attorney, City Attorney's Office, effective March 19, 2011; 21.60\* years of service.
- **aa. Brian Hartsell**, Park Manager, Parks, Recreation & Neighborhood Services Department, effective March 19, 2011; 29.32\* years of service.
- **bb.** Caryl Hathaway, Office Specialist II, Police Department, effective March 24, 2011; 12.38\* years of service.
- **cc. Dale W. Ihrke**, Deputy Director, Environmental Services Department, effective March 19, 2011; 20.98\* years of service.
- **dd. Dorna M. Janoski**, Latent Print Examiner I, Police Department, effective March 19, 2011; 25.26\* years of service.
- **ee. Anne Katashima**, Administrative Assistant, Police Department, effective January 22, 2011; 29.86\* years of service.
- **ff. Albert J. Lopez**, Maintenance Worker II, Department of Transportation, effective February 5, 2011; 31.18\* years of service.
- **gg. Guadalupe Maldonado**, Office Specialist II, Parks, Recreation & Neighborhood Services Department, effective March 30, 2011; 24.41\* years of service.
- **hh. Jose L. Mancera**, Mechanic, General Services Department, effective March 31, 2011; 21.90\* years of service.
- **ii. Barbara A. Martin**, Senior Office Specialist, Fire Department, effective March 19, 2011; 26.45\* years of service.
- **jj. Marlene Martinez**, Senior Office Specialist, Police Department, effective March 19, 2011; 26.36\* years of service.
- **kk. Diana K. Miller**, Council Assistant II, Council District 9, effective January 5, 2011; 5.67\* years of service.
- **Il. Rita D. Moreno**, Office Specialist II, Airport Department, effective March 19, 2011; 29.55\* years of service.
- **mm. Zobeyda I. Moreno**, Library Clerk, Library Department, effective February 27, 2011; 19.69\* years of service.
- **nn. Kathy S. Mulholland**, Police Data Specialist, Police Department, effective March 19, 2011; 22.27\* years of service.
- **oo. Rodolfo G. Navarro**, Senior Analyst, Parks, Recreation & Neighborhood Services Department, effective March 19, 2011; 22.66\* years of service. (With reciprocity)
- **pp. Jeanne M. Nix**, Librarian II, Library Department, effective March 5, 2011; 34.66\* years of service.
- **qq. Rufino P. Ortiz Jr.**, Associate Engineer, Department of Transportation, effective March 19, 2011; 24.15\* years of service.
- **rr. Randy A. Overton**, Airport Operations Supervisor, Airport Department, effective March 19, 2011; 28.03\* years of service.
- **ss. Maryellen Parra**, Code Enforcement Inspector II, Planning, Building & Code Enforcement Department; effective March 31, 2011; 30.02\* years of service.
- **tt. Mary Sue Pascoe**, Recreation Program Specialist, Parks, Recreation & Neighborhood Services Department, effective March 19, 2011; 19.30\* years of service.
- **uu. Donella Prince**, Environmental Inspector II, Environmental Services Department, effective March 19, 2011; 19.38\* years of service.
- **vv. Patricia Ramos-Anderson**, Community Coordinator, City Manager's Office, effective March 5, 2011; 30.03\* years of service.

### FEDERATED CITY EMPLOYEES' RETIREMENT SYSTEM Board of Administration Agenda

Administration Agenda February 10, 2011 Page 4 of 7

- **ww. Jorge Reyes**, Painter Supervisor, Environmental Services Department, effective March 19, 2011; 22.46\* years of service.
- **xx. Maria C. Rodriguez**, Senior Office Specialist, Police Department, effective March 19, 2011; 24.73\* years of service.
- **yy. Jagdish B. Rupani**, Senior Engineering Technician, Public Works Department, effective January 8, 2011; 21.91\* years of service.
- **zz. Pierre P. Schutz**, Code Enforcement Inspector II, Planning, Building & Code Enforcement Department, effective March 31, 2011; 19.35\* years of service.
- **aaa. Gregory J. Seaton**, Buyer II, Finance Department, effective February 19, 2011; 5.41\* years of service.
- **bbb. Anthony J. Seebach**, Information System Analyst, Information Technology Department, effective February 5, 2011; 29.10\* years of service.
- **ccc. Patrice A. Shaffer**, Planner II, Planning, Building & Code Enforcement Department, effective March 31, 2011; 25.35\* years of service.
- **ddd. Marceena Short**, Senior Office Specialist, Environmental Service Department, effective March 19, 2011; 22.09\* years of service.
- **eee. Sandra L. Sly**, Principle Account Clerk, Police Department, effective March 19, 2011; 15.55\* years of service.
- **fff. Brian M. Smith**, Plant Operator, Environmental Services Department, effective February 6, 2011; 30.02\* years of service.
- **ggg. Willa M. Stangel**, Administrative Assistant, Council District 8, effective March 19, 2011; 11.27\* years of service.
- **hhh. Scott B. Stilwell**, Senior Public Safety Dispatcher, Police Department, effective March 19, 2011; 20.05\* years of service.
- **iii. Glenda St. John**, Senior Office Specialist, Department of Transportation, effective March 19, 2011; 19.57\* years of service.
- **jjj. Charles J. Territo**, Building Inspector/Combination Certified, Public Works Department, effective March 19, 2011; 20.76\* years of service.
- **kkk.** Cheryl Uyehara, Analyst II, Fire Department, effective March 19, 2011; 26.46\* years of service. (With reciprocity)
- **Ill. Anna M. Vanegas**, Code Enforcement Inspector, Planning, Building & Code Enforcement Department, effective February 19, 2011; 30.04\* years of service.
- **mmm.** Cora S. Velasco, Recreation Superintendent, Parks, Recreation & Neighborhood Services, effective March 5, 2011; 25.27\* years of service.
- **nnn. Felipe S. Vera Cruz**, Associate Civil Engineer, Planning, Building & Code Enforcement Department, effective March 19, 2011; 21.80\* years of service.
- **Daniel J. Watson**, Aquatic Toxicologist, Environmental Services Department, effective March 19, 2011; 18.08\* years of service. (With reciprocity)
- **ppp. Dixie L. Weatherall**, Supervising Public Safety Dispatcher, Police Department, effective February 19, 2011; 20.54\* years of service.
- **qqq. Yolanda S. Wilson**, Accounting Technician, Department of Transportation, effective March 19, 2011; 25.66\* years of service.
- **rrr. Diana D. Zappel**, Senior Analyst, Library Department, effective March 31, 2011; 26.18\* years of service.

#### 4. <u>Deferred Vested</u>

- **a. Cynthia J. Keehen**, Supervising Public Safety Dispatcher, Fire Department, effective February 4, 2011; 16.10\* years of service.
- **b.** Emma R. Kuevor, Women's Coordinator, City Manager's Office, effective March 30, 2011; 2.00\* years of service. (With reciprocity)
- **c. Jess A. Valdez**, Custodian, General Services Department, effective March 9, 2011; 20.32\* years of service.
- **d. Judy H. Wehling**, Custodian, Airport Department, effective January 27, 2011; 12.5\* years of service.

#### 5. **Board Minutes**

Approval of Board Minutes of January 13, 2011.

#### **6.** Return of Contributions

- **a.** Voluntary
- **b.** Involuntary

#### 7. <u>Investment Summary Report</u>

- **a.** Report on Investments as of November 30, 2010.
- **b.** Report on Investments as of December 31, 2010.

#### 8. Approval of Monthly Expenditures

Report of Federated Retirement Plan Expenses for December 2010.

#### 9. Investments

- **a.** Adoption of Resolution No. 6709 acknowledging receipt of report on investments for the period November 1, 2010 through November 30, 2010.
- **b.** Adoption of Resolution No. 6712 acknowledging receipt of report on investments for the period December 1, 2010 through December 31, 2010.

#### 10. Communication/Information

Benefits Review Forum Report for January 2011

#### 11. Approval of Travel Conference Attendance

- **a. Stuart Odell** CalAPRS, Principles for Trustees, Stanford Law School, Palo Alto, CA March 22-25, 2011.
- **b. Lara Druyan** CalAPRS, Principles for Trustees, Stanford Law School, Palo Alto, CA March 22-25, 2011.

#### FEDERATED CITY EMPLOYEES' RETIREMENT SYSTEM

Board of Administration Agenda February 10, 2011 Page 6 of 7

- **c. Matt Loesch** Institutional Investor Global Real Assets Investment Forum, New York, NY February 8-9, 2011. (Cancellation)
  - Milken Institute 2011 Global Conference, Los Angeles, CA May 1-4, 2011.

#### 12. <u>DEATH NOTIFICATIONS</u> (Moment of Silence)

- **a. Antone J. Adesso**, Retired Maintenance Worker I, retired 01/08/77, died 01/08/11. No survivorship benefits.
- **b. Valentine S. Brazelton**, Retired Senior Housing Sanitarian, retired 03/31/79, died 01/06/11. No survivorship benefits.
- **c. Francis L. Greiner**, Retired City Clerk, retired 04/19/80, died 01/14/11. No survivorship benefits.
- **d. Allodene F. McInerney**, Retired Senior Account Clerk, retired 11/17/88, died 01/04/11. Survivorship benefits to John J. McInerney, spouse.
- **e. Antonio V. Ruiz**, Retired Maintenance Worker I, retired 06/20/85, died 12/23/10. Survivorship benefits to Dominga M. Ruiz, spouse.
- **f. Verne B. Troup**, Retired Deputy Director, retired 05/15/84, died 12/17/10. Survivorship benefits to Christine Troup, spouse.

#### **OLD BUSINESS-DEFERRED/CONTINUED ITEMS**

13. Discussion and action regarding Cheiron's findings with respect to IRC 401(h) testing procedures.

#### **NEW BUSINESS**

- **14.** Approval of change of retirement date of **Steven R. Wilson** from January 22, 2011 to January 29, 2011.
- **15.** Staff investment overview presentation.
- **16.** Adoption of Resolution No. 6713 approving modifications to the Federated City Employees' Retirement System's Statement of Investment Policy to revise the language regarding Derivatives and to remove the responsibilities of the Investment Committee.
- 17. <u>Discussion of AB1743 and action on amendment to Board's Placement Agent Policy.</u>
- **18.** Discussion and direction on proposed Securities and Exchange Commission rule relating to registration of municipal investment advisors and potential impact on Board members.

#### STANDING COMMITTEES / REPORTS / RECOMMENDATIONS

19. Policy Committee (Overton/Armstrong/Loesch – alternate/Andrews) - None

# FEDERATED CITY EMPLOYEES' RETIREMENT SYSTEM Board of Administration Agenda February 10, 2011 Page 7 of 7

#### **EDUCATION AND TRAINING**

#### 20. Notification of CalAPRS' Training

- **a.** General Assembly, Monterey, CA March 6, 2011 thru March 8, 2011.
- **b.** Principles for Trustees, Stanford Law School, Palo Alto, CA March 22-25, 2011.

#### 21. Notification of IFEBP Training

- **a.** Wharton, Investments Institute, Las Vegas, NV Monday, April 11, 2011 thru April 13, 2011.
- **b.** Portfolio Concepts and Management, Philadelphia, PA Monday, May 23, 2011 thru Thursday, May 26, 2011.
- **c.** Trustees and Administrators Institutes New Trustees, The Mirage, Las Vegas, NV Monday, June 13, 2011 thru June 15, 2011.
- **d.** Certificate of Achievement in Public Plan Policy (CAPPP) Employee Pensions **Part I**, The University of Chicago, Gleacher Center, Chicago, IL Tuesday, June 14-15, 2011.
- **e.** CAPPP Employee Health **Part I**, The University of Chicago, Gleacher Center, Chicago, IL Tuesday, June 14-15, 2011.
- **f.** CAPPP Employee Pensions **Part II**, The University of Chicago, Gleacher Center, Chicago, IL Thursday, June 16-17, 2011.
- g. CAPPP Employee Health Part II, The University of Chicago, Gleacher Center, Chicago, IL
   Thursday, June 16-17, 2011.

#### **FUTURE AGENDA ITEMS**

#### **PUBLIC/RETIREE COMMENTS**

#### **ADJOURNMENT**

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Department of Retirement Services, 1737 N. First Street, Suite 580, San José CA 95112 at the same time that the public records are distributed or made available to the legislative body.

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