



BOARD OF ADMINISTRATION
Department of Retirement Services
City Hall, Wing Rooms 118/119
200 East Santa Clara St., San Jose, CA 95113

BOARD MEMBERS

Sean Kaldor, Chair
Richard Santos, Vice Chair
David Bacigalupi, Trustee (Via teleconference)
75-5919 Ali'i Drive G-1, Kailua-Kona, HI 96740
Sean Bill, Trustee
Damon Krytzer, Trustee
Drew Lanza, Trustee
Elizabeth Rounds, Trustee
Vincent Sunzeri, Trustee
Vacant, Trustee

NON-VOTING BOARD MEMBER

Pete Constant

DIRECTOR RETIREMENT SERVICES

Russell U. Crosby

COUNSEL

Harvey L. Leiderman, General and
Fiduciary Counsel

THURSDAY

MAY 3, 2012

8:30 a.m.

AMENDED AGENDA

• **ORDERS OF THE DAY**

1. **INVESTMENTS**

1.1 Update on Investments from the CIO.

2. **NEW BUSINESS**

2.1 [Discussion and action on Ordinance to suspend Supplemental Retirement Benefit Reserve \(SRBR\) distribution for Fiscal Year 2012-2013.](#)

2.2 [Discussion and action on development of succession plan.](#)

2.3 [Discussion and action regarding Payment of Search Consultant Expenses in an amount not to exceed \\$95,000 for the recruitment of an Assistant Director and an Investment Officer for the Retirement Services Department.](#)

2.4 [Educational session from Counsel on conflicts of interest.](#) Receive and file.

2.5 [Discussion and action on Plan Expenses for March 2012.](#)

2.6 [Discussion and action on Department of Retirement Services' Administrative Budget Proposal for Fiscal Year 2012-2013.](#)

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3. OLD/BUSINESS/CONTINUED-DEFERRED ITEMS

- 3.1 [Discussion regarding Alternate 5-year projection of the Other Post Employment Benefits \(OPEB\) Plan based on certain actuarial assumptions in years 3-5.](#) Receive and file. (*Deferred from April 2012 Board meeting*)
- 3.2 Discussion and action regarding [Revised Resolution 3762](#) setting city and employee contribution rates and amounts for Fire members to be effective June 24, 2012, correcting a footnote typographical error on actuarial assumed payroll (no effect on contribution rates or amounts from previous resolution).
- 3.3 [Discussion and action on questions to pose to the City regarding implementation of June 5th pension ballot measure and its impact on the administration and investment of the fund.](#)
- 3.4 Update on Payroll Audit, FLSA and overtime payment issues. Receive and file.
- 3.5 [Discussion and action on Governance policies developed by Cortex.](#)
- a. [Role of Board Chair](#)
 - b. [Audit Committee Charter](#)
 - c. [Roles in Vendor Selection](#)
 - d. [Board Education Policy](#)
- 3.6 Update from Councilmember Constant. Receive and file.
- 3.7 Update on vacant Trustee position. Receive and file.
- 3.8 **CLOSED SESSION**: CONFERENCE WITH LEGAL COUNSEL – LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 45956.9(a),

Paul Mulholand, James Unland and Mary Follenweider, Plaintiffs v. Russell Crosby, Mike Moehle, City of San Jose and Does 1 through 10 Defendants; the Board of Directors of the San Jose Police and Fire Retirement Board and the Board of Directors of the City of San Jose Federated City Employees Retirement System, Necessary Parties in Interest.

OPEN SESSION

4. RETIREMENTS - 10:30 a.m. or soon thereafter

4.1 Service Retirement

- a. **Moses A. Barreras**, Police Officer, Police Department, effective May 26, 2012; 25.30* years of service.
- b. **Juan C. Bautista**, Fire Engineer, Fire Department, effective June 23, 2012; 20.02* years of service.
- c. **Gregory K. Lindh**, Police Officer, Police Department, effective June 23, 2012; 25.90* years of service.
- d. **John B. McElvy**, Police Officer, Police Department, effective June 23, 2012; 25.00* years of service.

- e. **Mitchell J. Wisinski**, Fire Captain, Fire Department, effective May 26, 2012; 28.97* years of service.

4.2 Service-Connected Disability

- a. **John Mitchell**, Police Officer, Police Department, effective May 3, 2012; 13.33* years of service. (*Deferred from November 2011 Board meeting*)

5. DEATH NOTIFICATIONS

- 5.1 Notification of the death of **Mario P. Stefanini**, Police Officer, retired April 1, 1974, died March 18, 2012. Survivorship benefits to Martha Stefanini, Spouse.

6. COMMITTEE MINUTES, REPORTS AND RECOMMENDATIONS

6.1 Investment Committee (Sunzeri/Bill/Kaldor/Krytzer – Alternate/Bacigalupi) – Next Meeting: May 30, 2012

- a. Report from the Chair of the Investment Committee. Receive and file.
- b. [Minutes of March 28, 2012, Joint Police & Fire Investment Committee and Federated Investment Committee meeting](#). Receive and file.

6.2 Ad Hoc Governance Committee-Cortex Phase II (Kaldor/Lanza/Rounds/Santos – Alternates/Bill & Sunzeri) – Next Meeting: TBD

6.3 Ad Hoc Committee-DRS Short-Term Solutions (Kaldor/Rounds)

- a. Report from the Chair of the Ad Hoc Committee-DRS Short-Term Solutions. Receive and file

7. CONSENT CALENDAR (Items 7.1 through 7.6)

7.1 Change of Retirement Application

- a. Approval of change of retirement date of **Henry L. Brunson**, Fire Prevention Inspector, Fire Department; from April 28, 2012 to May 26, 2012.

7.2 Approval of Minutes

- a. [Monthly Board meeting held on April 5, 2012](#).

7.3 Approval of Travel for Conferences and Due Diligence

- a. Damon Krytzer - CalAPRS, Trustees' Round Table, DoubleTree Hotel, San Jose, CA – June 8, 2012.
- b. Richard Santos - CalAPRS, Trustees' Round Table, DoubleTree Hotel, San Jose, CA – June 8, 2012.
 - IFEBP, Wharton School, Hedge Funds, Real Estate and Other Alternative Investments, San Francisco, CA – July 16-18, 2012.
(CANCEL)

- c. Sean Bill - CalAPRS, Trustees' Round Table, DoubleTree Hotel, San Jose, CA – June 8, 2012.
- d. Bettina Rounds - IFEBP, Wharton School, University of Pennsylvania, Portfolio Concepts & Management, Philadelphia, PA – May 21-24, 2012. **(CANCEL)**
- e. Carmen Racy-Choy- Due Diligence – Hedge Fund On-Site:
 - New York – Week of July 9, 2012. **(Date change from 4/16/12)**
 - Geneva, London – Week of June 4, 2012. **(Revised: added Geneva)**
- f. Rajiv Das - American Occupational Health Conference 2012, Hyatt Regency Century Plaza, Los Angeles, CA – April 29, 2012 to May 3, 2012.
- g. Barbara Hayman - PRISM Annual Conference, Long Beach, CA – May 6-9, 2012 .
- h. Heidi Poon - Capital Access 2012, The 5th AAAIM AAMA Event, The Orrick Building, San Francisco, CA – May 23, 2012.
 - Due Diligence – Hedge Fund On-Site:
 - New York – Week of May 7, 2012. **(Date change from 4/16/12)**
 - Dallas, Minneapolis – Week of May 14, 2012. **(Date change from 4/23/12, CANCEL Greenwich)**
 - Geneva, London – Week of June 4, 2012. **(Revised: added Geneva)**
- i. Veronica Niebla - CalAPRS, Accountants' Round Table, DoubleTree Hotel, San Jose, CA – October 14, 2012. **(CANCEL)**
- j. Daryn Miller - 17th Annual NEPC Client Conference, Boston Convention & Exhibition Center, Boston, MA – May 14-16, 2012.
 - Due Diligence – Hedge Fund On-Site:
 - New York – Week of July 9, 2012. **(Date change from 5/7/12)**

7.4 Return of Contributions - None

- a. Voluntary
- b. Involuntary

7.5 Communication/Information

- a. [List of committees and members.](#)
- b. [CalAPRS Principles of Pension Management for Trustees, March 27-30, 2012 – Educational Travel Report – by Drew Lanza.](#)

7.6 Pending Projects

8. EDUCATION & TRAINING

8.1 Educational Programs and Courses

8.2 Conferences and Seminars

8.3 Research Papers and Articles

8.4 CalAPRS' Training

- a. Trustees' Round Table, DoubleTree Hotel, 2050 Gateway Place, San Jose – Friday, June 8, 2012.

- **PROPOSED AGENDA ITEMS**
- **PUBLIC COMMENTS**
- **ADJOURNMENT**

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Department of Retirement Services, 1737 N. First Street, Suite 580, San José CA 95112 at the same time that the public records are distributed or made available to the legislative body.

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