



CITY OF SAN JOSÉ, CALIFORNIA
DEPARTMENT OF RETIREMENT SERVICES



BOARD OF ADMINISTRATION
DEPARTMENT OF RETIREMENT SERVICES

1737 N. FIRST ST, SUITE 600 – SAN JOSE, CA 95112

BOARD MEMBERS

David Busse, Chair, Civil Service Representative
Bill Thomas, Vice Chair, Retiree Representative
Patrick Skillsky, Employee Representative
Pete Constant, Council Representative
Jeffrey Perkins, Public Member
Forrest Williams, Council Representative
Matt Loesch, Employee Representative

SECRETARY

RUSSELL U. CROSBY

THURSDAY

9 OCTOBER 2008

8:30 A.M.

A G E N D A

ORDERS OF THE DAY

RETIREMENTS

1. Disability Retirements for Hearing
Abel Pasillas, Gardner, Parks, Recreation and Neighborhood Services Department. Request for a Service-Connected Disability Retirement effective June 7, 2008; 26.78 years of service.

CONSENT CALENDAR (Items 2 through 9)

2. Request for approval of Non-Service Connected Disability Retirement
 - a. **Tona Duncanson**, Senior Council Assistant, City Council Office's. Request for a change in status to a Non-Service Connected Disability Retirement effective June 28, 2008; 11.96 years of service.
 - b. **Susan Wahl**, Public Safety Radio Dispatcher, Police Department. Request for a Non-Service Connected Disability Retirement effective October 9, 2008, 16.61 years of service.
3. Request for approval of Service Retirements
 - a. **Marley Sylvia Delgado**, Code Enforcement Inspector II, Planning, Building and Code Enforcement Department; effective October 27, 2008, 17.03 years of service.
 - b. **John Gallegos**, Groundswoker, Parks, Recreation and Neighborhood Services Department; effective October 4, 2008, 30.77 years of service.
 - c. **Salvador Mendiola, Jr.**, Plant Attendant, Environmental Services Department; effective October 4, 2008, 24.01 years of service.
 - d. **Carolyn Mosby**, Gerontology Supervisor, Parks, Recreation and Neighborhood Services Department; effective October 4, 2008, 33.61 years of service.
 - e. **Glenn R. Proctor**, Building Inspector/Combo, Public Works Department; effective October 4, 2008, 5.01 years of service.

- f. **Margie C. Thompson**, Supervising Police Data Specialist, Police Department; effective October 3, 2008, 19.92 years of service.

Deferred Vested

- g. **David V. Gotschall**, Airport Operations Manager, Airport Department; effective October 24, 2008, 12.10 years of service.
- h. **Richard B. Kwiatkowski**, Senior Public Safety Dispatcher, Fire Department; effective October 18, 2008, 5.59 years of service. **(w/Reciprocity)**.
- i. **Grover W. Stubbee**, Staff Analyst II, Environmental Services Department; effective October 30, 2008, 22.24 years of service.

4. **Board Minutes**

Approval of Minutes of September 11, 2008

5. **Return of Contributions**

- a. Voluntary
- b. Involuntary

6. **Investment Summary Report - None**

7. **Approval of Monthly Expenditures**

Report of Federated Retirement Plan expenses as of 31 August 2008

8. **Communication / Information**

- a. Pending Actions
- b. Benefits Review Forum Report – September 2008
- c. Member Constant’s Informational Memo on Educational Conferences attended

9. **Investments - None**

10. **DEATH NOTIFICATIONS (Moment of Silence)**

- a. **Mary J. Cooper**, Library Clerk, Library Department; retired 4/30/03, died 8/18/08. Survivorship benefits to Richard Cooper, spouse.
- b. **Margaret A. Komara**, Secretary I, Public Works Department; retired 7/28/79, died 8/24/08. No survivor benefits.
- c. **Harold S. Rosen**, Deputy City Manger, City Manager’s Department; retired 9/2/78, died 9/10/07. No survivor benefits.
- d. **Helen T. Salberg**, Legal Secretary, City Attorney’s Office; retired 7/7/91, died 8/13/08. No survivor benefits.
- e. **Phillip O. Soliz**, Maintenance Worker I, Streets & Traffic Department; retired 11/12/98, died 8/25/08. Survivorship benefits to Dottie Soliz, spouse.
- f. **Evelyn L. Wilson**, Auditor II, Auditor Department; retired 12/14/85, died 9/11/08. Survivorship benefits to Harry Wilson, spouse.

OLD BUSINESS/DEFERRED-CONTINUED ITEMS

- 11. Travel Audit compliance update.

NEW BUSINESS

- 12. Request for approval for staff to explore the development of an RFP for all Pension Administration Services currently provided to the Plan by Levi, Ray & Shoup.

9 October 2008

13. Request for authorization for the Secretary to negotiate and execute the First Amendment to the Agreement with The Wilfred Jarvis Institute for team building and strategic planning consulting services for a term ending June 30, 2009 and an amount not to exceed \$35,000 (split 50/50 with P&F Plan).
14. Request for Board approval of the following trustees' attendance at the educational conferences listed:

<u>Trustee</u>	<u>Conference Name/Location/Dates</u>
Pete Constant	IIR's 17 th Annual Public Fund Boards Forum, San Francisco, December 13 thru 16, 2008.

STANDING COMMITTEES / REPORTS / RECOMMENDATIONS

15. **Investment (Committee of the Whole) – Last meeting 28 August 2008**
16. **Committee for Investments (Perkins/Loesch/Busse – alternate/Williams) – Last meeting 28 August 2008**
17. **Real Estate Committee (Williams/Thomas/Skillsky– alternate/Busse) – Next meeting 10 December 2008**
18. **Policy Committee (Busse/Perkins/Constant) – TBD**

EDUCATION AND TRAINING

PUBLIC/RETIREE COMMENTS

19. **Comments from the Public**

FUTURE AGENDA ITEMS

ADJOURNMENT

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Department of Retirement Services, 1737 N. First Street, Suite 580, San José CA 95112 at the same time that the public records are distributed or made available to the legislative body.

Our facility is equipped with assistive listening devices for the hearing impaired.