



# Memorandum

**TO: Federated City Employees' Retirement Plan  
Board of Administration**

**FROM: Marti Zarate**

**SUBJECT: Revised 2021 Scheduled Meetings**

**DATE: June 22, 2021**

**APPROVED:** *Roberto L. Pena*

**DATE:** 6/24/2021

Following is a schedule of dates, times, and locations of all standing meetings that have been scheduled for the Federated City Employees' Retirement System for the calendar year 2021. **All Board meetings will be held via Zoom until the Shelter-In-Place Order is lifted** and meetings can be held in the City Hall Wing Committee Rooms 118-120, 200 East Santa Clara Street, San José, CA 95113 **and Investment Committee will also be held via Zoom** until meetings can be held at Retirement Services, 1737 N. First Street, 5<sup>th</sup> Floor Board Room, San Jose, CA 95112. **Please be advised that there are no standing meetings during the month of July.**

**Monthly Board Meeting -3<sup>rd</sup> Thursday, 8:30 a.m.**

January 21, 2021	April 15, 2021	July 2021 – No Board Meeting	October 21, 2021
<b>February 18, 2021*</b>	<b>May 20, 2021*</b>	<b>August 19, 2021*</b>	<b>November 18, 2021*</b>
March 18, 2021	June 21, 2021	September 23, 2021 - <b><u>RETREAT</u></b>	December 16, 2021

\* Disabilities heard quarterly

**Investment Committee - Joint meeting with Police & Fire Investment Committee – 11:00 a.m. – 1:00 p.m. (unless otherwise noted)**

February 23, 2021      April 20, 2021      August 24, 2021      December 21, 2021

**Audit Committee – Joint meeting with Police & Fire Audit/Risk Committee – 12:30 – 2:30 p.m. (unless otherwise noted)** – meetings to be held quarterly at City Hall Wing Room 118-120, following the Federated Retirement Board meetings.

February 18, 2021      May 20, 2021      August 19, 2021      October 21, 2021

**Governance Committee – Joint meeting with Police & Fire Governance Committee - 12:30 – 2:00 p.m. (unless otherwise noted)** meetings to be held quarterly at City Hall Wing Room 118-120, following the Retirement Board meeting.

March 4, 2021      June 17, 2021      September 9, 2021      December 16, 2021

**Joint Personnel Committee – 12:30 – 2:30 p.m. (unless otherwise noted) –.**

**TBD**

All other meetings will be scheduled on an “as-needed basis” throughout the year.

*Marti Zarate*  
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Marti Zarate  
Staff Specialist